



**Ascension-St. James Airport and Transportation Authority
6255 Airport Industrial Blvd., Gonzales, Louisiana 70737**

November 19, 2019 – Regular Meeting Minutes

1. The Ascension-St. James Airport and Transportation Authority met on November 19, 2019, at the airport site with Chairman Rick Webre presiding. The following Commissioners in attendance were Jared Amato, Rydell Malancon, Kevin Landry, and Cynthia Stafford. Airport Director, Jason Ball and Gerald Babin (PEC) were also in attendance.
2. Chairman Webre asked that action items be placed on the agenda each month.
3. A motion by Commissioner Amato and second by Commissioner Landry to approve the meeting minutes from October 29, 2019 as presented; motion carried unanimously.
4. There were no public comments.
5. There were no presentations.
6. Chairman Webre reviewed the Finance Report:
 - a) Chairman Webre asked about the 110% in Misc Revenue and Director Ball commented that more than likely it was due to a refund that had been deposited but would look into it.
 - b) Motion by Commissioner Stafford and second by Commissioner Malancon to approve the Finance Report.
7. Mr. Gerald Babin (PEC) presented the Engineering Report:
 - a) Planning – CIP FY2020 Final Submittal was presented and submitted to FAA on November 19, 2019.
 - b) Master Plan – Expecting a Spring completion date and a meeting set for November 20, 2019 with Director Ball to catch up on current status.
 - c) Runway/Taxiway Overlay – Barriere Construction Co., LLC was starting to mill the runway and taxiway on October 28, 2019 and expecting to have an early completion. Runway Overlay was completed on November 17 and Taxiway estimated completion is November 21.
 - d) 16 Unit T-Hangar – Contractor is performing excavation for slab. Mr. Babin stated that we are still working with the Parish regarding the permit for the building. Mr. Babin also asked



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Chairman Webre to select colors for the hangar building.

- e) Construction: South Apron Expansion – Hendricks started excavation for phase 2 of the project and expecting to cut lime in the upcoming days.
- 8. Old Business:
 - a. Concrete outside terminal building was completed for 2200.00 and looks good.
- 9. New Business
 - a) Election of Officers:
 - 1) Commissioner Stafford nominated Chairman Webre to remain as President, second by Commissioner Amato, unanimously approved.
 - 2) Commissioner Stafford nominated Commissioner Amato for Vice President, second by Commissioner Landry, unanimously approved.
 - 3) Commissioner Landry nominated Commissioner Gaudin for treasurer, second by Commissioner Amato, unanimously approved.
 - 4) Commissioner Amato nominated Commissioner Stafford for secretary, second by Commissioner Landry, unanimously approved.
- 10. Motion to adjourn by Commissioner Amato, seconded by Commissioner Stafford, unanimously approved.

Richard Webre, Chairman

Cynthia Stafford, Secretary